PI2-20110232755-2

SCANNED

RESOLUTION OF THE BOARD OF DIRECTORS OF CROSS MOUNTAIN RANCH HOMEOWNERS ASSOCIATION, INC. REGARDING RECORDS RETENTION POLICY

STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BEXAR §

Pursuant to Section 209.005(M), Texas Property Code, CROSS MOUNTAIN RANCH HOMEOWNERS ASSOCIATION, INC., a Texas non-profit corporation, sometimes known as "CMR" or "Association" herein, acting through its Board of Directors, has adopted the following records retention policy, to-wit:

1) the certificate of formation (formerly known as articles of incorporation), bylaws, restrictive covenants, and all amendments to the certificate of formation, bylaws, and covenants shall be retained permanently;

2) financial books and records shall be retained for seven years;

3) account records of current owners shall be retained for five years;

4) contracts with a term of one year or more shall be retained for four years after the expiration of the contract term;

5) minutes of meetings of the owners and the board shall be retained for seven years.

6) tax returns and audit records shall be retained for seven years.

By their signatures below the President and Treasurer of the Association certify that the foregoing was approved by the Board of Directors of the Association at a duly-called meeting of the Board of Directors at which a quorum of Directors was present, or by signed, unanimous written consent in lieu of a meeting.

Thus executed this 29th day of December, 2011

CROSS MOUNTAIN RANCH HOMEOWNERS ASSOCIATION, INC.

By: Carlos DeLeon
Carlos DeLeon, Its President

ATTEST:

By: Stephen Sorrato
Stephen Sorrato, Its Treasurer

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STATE OF TEXAS §
§
COUNTY OF BEXAR §

I hereby certify that the forgoing instrument was acknowledge before me, the undersigned Notary, by Carlos De Leon, President, CROSS MOUNTAIN RANCH HOMEOWNERS ASSOCIATION, INC. on the date of execution set forth above.

Mónica M. Guerra
Notary Public, State of Texas

MONICA M GUERRA NOTARY PUBLIC STATE OF TEXAS EXPIRES 4/14/2015

STATE OF TEXAS §
§
COUNTY OF BEXAR §

I hereby certify that the forgoing instrument was acknowledge before me, the undersigned Notary, by Stephen Surratt, Treasurer, CROSS MOUNTAIN RANCH HOMEOWNERS ASSOCIATION, INC. on the date of execution set forth above.

Mónica M. Guerra
Notary Public, State of Texas

MONICA M GUERRA NOTARY PUBLIC STATE OF TEXAS EXPIRES 4/14/2015

AFTER RECORDING RETURN TO:

Cross Mountain Ranch Homeowners Association, Inc.
c/o Peter Kilpatrick
Langley & Banack, Inc.
745 E. Mulberry, 9th Floor
San Antonio, Texas 78212

Any provision herein which restricts the sale, or use of the described real property because of race is invalid and unenforceable under Federal law
STATE OF TEXAS, COUNTY OF BEXAR
I hereby Certify that this instrument was FILED in File Number Sequence on this date and at the time stamped hereon by me and was duly RECORDED in the Official Public Record of Real Property of Bexar County, Texas on:

DEC 3 0 2011

COUNTY CLERK BEXAR COUNTY, TEXAS

Doc# 20110232755 Fees: $20.00
12/30/2011 12:00PM # Pages 2
Filed & Recorded in the Official
Public Records of BEXAR COUNTY
GERARD C. RICKHOFF COUNTY CLERK